



**Todd Harms**  
Fire Chief

**Gay Jones**  
Board President  
Division 8

**Jennifer Sheetz**  
Board Vice President  
Division 5

**Matt Kelly**  
Board Secretary  
Division 7

**Cinthia Saylor**  
Board Member  
Division 1

**Grant Goold**  
Board Member  
Division 2

**Randy Orzalli**  
Board Member  
Division 3

**Ted Wood**  
Board Member  
Division 4

**D'Elman Clark**  
Board Member  
Division 6

**Jim Barnes**  
Board Member  
Division 9

# Sacramento Metropolitan Fire District

10545 Armstrong Ave., Suite 200 · Mather, California 95655 · Phone (916) 859-4300 · Fax (916) 859-3700

## BOARD OF DIRECTORS - REGULAR MEETING

**Thursday, June 27, 2019 – 6:00 PM**

**Sacramento Metropolitan Fire District  
10545 Armstrong Avenue  
Board Room – Second Floor  
Mather, California**

*The mission of the Sacramento Metropolitan Fire District is to provide professional and compassionate protection, education and service to our community.*

### CALL TO ORDER

### PLEDGE TO FLAG

### METRO CABLE ANNOUNCEMENT

The Open Session Meeting is videotaped for cablecast on Metro Cable 14. Replay on Sunday, June 30<sup>th</sup> at 6:00pm and Monday, July 1<sup>st</sup> at 2:00pm on Channel 14; Webcast at [www.sacmetrofire.com](http://www.sacmetrofire.com).

The open session Meetings are also available for viewing on the District website at [www.metrofire.ca.gov](http://www.metrofire.ca.gov).

### PUBLIC OPPORTUNITY TO DISCUSS MATTERS OF PUBLIC INTEREST WITHIN DISTRICT JURISDICTION INCLUDING ITEMS ON OR NOT ON AGENDA

*The Board of Directors of the Sacramento Metropolitan Fire District appreciates and encourages public interest and welcomes questions and opinions at its meetings. Public members desiring to address the Board are requested to first be recognized by the presiding officer and identify themselves for the record. The presiding officer may in the interest of time and good order limit the number of public member presentations. Speakers' comments will be limited to **three minutes** (Per Section 31 of the Board of Directors Policies and Procedures).*

*In accordance with Section 31 of the Board of Directors Policies and Procedures, members of the Public requesting their written comments be read into the meeting record must be present or have a representative present to read their comments during the time allotted.*

### CONSENT ITEMS

*Matters of routine approval including but not limited to action summary minutes, referral of issues to committee, committee referrals to the full Board, items that require yearly approval, declaration of surplus equipment, and other consent matters. Consent Agenda is acted upon as one unit unless a Board member requests separate discussion and/or action.*

Serving Sacramento and Placer Counties



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## REGULAR BOARD MEETING AGENDA

THURSDAY, JUNE 27, 2019

	<u>Page No.</u>
<b>CONSENT ITEMS</b>	
1. <b>Action Summary Minutes</b> <b>Recommendation:</b> Approve the Action Summary Minutes for the Board meeting of June 13, 2019.	<b>5</b>
2. <b>Special Services Agreement – Hermocillo-Azevedo Strategic Communications LLC</b> <b>Recommendation:</b> Authorize the Fire Chief to approve a one-year agreement with Hermocillo-Azevedo Strategic Communications, LLC for professional consulting services.	<b>14</b>
3. <b>Bid Award – RFB 19-06 Multi-Site Flooring Project</b> <b>Recommendation:</b> Authorize staff to award bid #19-06 to Dynamic Commercial Flooring Systems, Inc. in the amount not to exceed \$186,450.	<b>19</b>
4. <b>Policy Revision - Workplace Harassment</b> <b>Recommendation:</b> As recommended by the Policy Committee, approve the revision to the Workplace Harassment policy.	<b>20</b>
<b>PRESENTATION ITEMS</b>	
1. <b>Rescue Group Training</b> ( <i>Firefighter Van Brunt and Firefighter Watts</i> ) <b>Action:</b> Receive presentation on the North American Heavy Rescue Training Symposium in Covington, GA. No action required.	*
2. <b>2019 Fireworks Overview</b> ( <i>Assistant Chief Wagaman and Fire Marshal Barsdale</i> ) <b>Action:</b> Receive presentation, no action required.	*
<b>ACTION ITEMS</b>	
1. <b>FY 2018 State Homeland Security Grant Program (SHSGP) Award</b> ( <i>Erin Castleberry, Administrative Specialist</i> ) <b>Recommendation:</b> Adopt resolutions approving the Grant Acceptance and Budget Amendment to FY 2019/20 Grants Fund 212G.	<b>33</b>
2. <b>Contract Amendment – Ambulance Transport Services - AMR</b> ( <i>Deputy Chief Bridge</i> ) <b>Recommendation:</b> Approve the amendment to the agreement for ambulance transport services with American Medical Response for a period of twelve months.	<b>36</b>
<b>REPORTS</b>	
1. <b>PRESIDENT’S REPORT</b> —( <i>President Jones</i> )	



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## REGULAR BOARD MEETING AGENDA

THURSDAY, JUNE 27, 2019

2. **FIRE CHIEF'S REPORT**—(*Chief Harms*)  
**OPERATIONS' REPORT** – (*Deputy Chief Bridge*)
3. **SMFD – FIREFIGHTERS LOCAL 522 REPORT**
4. **COMMITTEE AND DELEGATE REPORTS**  
*All Committee Meetings will be held at the Sacramento Metropolitan Fire District Board Room, 10545 Armstrong Avenue, Mather, California unless otherwise specified.*
  - A. **Executive Committee** – (*Jones*)  
Next Meeting: TBD
  - B. **Communications Center JPA** – (*AC Wagaman*)  
Report Out: Special Workshop - June 25, 2019 at 9:00 AM  
Report Out: Special Meeting - June 25, 2019 at 1:00 PM  
Next Meeting: July 9, 2019 at 9:00 AM
  - C. **California Fire & Rescue Training JPA** – (*DC Shannon*)  
Report Out: June 20, 2019 – Strategic Planning Workshop  
Report Out: June 20, 2019 – Regular Meeting  
Next Meeting: September 19, 2019 at 4:00 PM  
Location: California Exercise Simulation Center (CESC)  
10545 Armstrong Avenue, Suite 320  
Mather, CA 95655
  - D. **Finance and Audit Committee** – (*Director Kelly*)  
Report Out: June 27, 2019 at 5:30 PM  
Next Meeting: July 25, 2019 at 5:30 PM
  - E. **Policy Committee** – (*Director Goad*)  
Next Meeting: July 11, 2019 at 5:30PM

## BOARD MEMBER QUESTIONS AND COMMENTS

## CLOSED SESSION

1. **CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION – Significant exposure to litigation pursuant to California Government Code Section 54956.9 (b) (1) (3) (B):**  
**Recommendation:** Confer with and receive advice from legal counsel regarding Request for Proposal (RFP: 19-04) involving legal allegations made by a proposer concerning the RFP process and District Board's decision on the proposal.

## ADJOURNMENT



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## REGULAR BOARD MEETING AGENDA

THURSDAY, JUNE 27, 2019

### NEXT BOARD MEETING(S):

*Unless specified differently, all meetings of the Board are held at Sacramento Metropolitan Fire District, 10545 Armstrong Avenue, Mather, CA*

- Next Board Meeting – July 11, 2019 at 6:00 PM

*The following action and presentation items are scheduled for the next board meeting agenda. Board members are requested to identify additional action or presentation items they desire to be scheduled on the agenda.*

**ANTICIPATED AGENDA ITEMS:** TBD

**Posted on June 24, 2019**

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**Melissa Penilla, Clerk of the Board**

\* No written report

\*\*  Separate Attachment

### DISABILITY INFORMATION:

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Clerk of the Board at (916) 859-4305. Notification at least 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting.